



UNION COUNTY VOCATIONAL - TECHNICAL SCHOOLS

1776 Raritan Road, Scotch Plains, New Jersey 07076-2997

November 17, 2020

Dear UCVTS Community Member:

This letter is to inform you that an individual at the Union County Vocational-Technical Schools is identified as positive for Coronavirus Disease 2019 (COVID-19). The District is coordinating closely with public health officials and following CDC, state, and local health department guidance in order to assure the health and safety of our community. It is important to note, at this point there are no known instances of COVID-19 transmission at UCVTS related to this individual, or otherwise. ***The individual who tested positive is a contracted employee and was not in contact with any students. All staff members who were a potential contact of this individual, have already been notified by our School Nurse of further precautionary steps.***

Cleaning and disinfecting of all exposed areas will be completed in alignment with the UCVTS Restart and Recovery Plan. The school is also taking precautions to prevent the introduction and spread of viruses and other germs and is cleaning frequently touched surfaces daily. The status of this situation is fluid, and we are monitoring it closely.

We understand the level of concern regarding COVID-19. We encourage parents and students to continue following the Centers for Disease Control & Prevention promoted safeguards, such as:

- Staying home when you are sick;
- Washing hands often with soap for at least 20 seconds;
- Covering coughs and sneezes and properly disposing of tissues;
- Limiting close contact with people who are sick and not sharing food, drinks and utensils;
- Practicing social distancing (staying at least 6 feet apart);
- Wearing a face covering while in school; and
- Continuing to monitor your health for symptoms.

As always, we appreciate our community's support and cooperation. You can assist us by remaining vigilant but sensible in your approach to dealing with this health concern. Should you have any questions about this situation, please feel free to contact your building principal. Below are some resources that might be helpful.

RESOURCES

- a. NJDOH COVID-19 Information for Communities and the General Public: https://www.nj.gov/health/cd/topics/covid2019_community.shtml
- b. Get the Facts about Coronavirus: <https://www.cdc.gov/coronavirus/2019-ncov/index.html>
- c. Symptoms of COVID-19: <https://www.cdc.gov/coronavirus/2019-ncov/symptomstesting/symptoms.html>
- d. Testing: <https://www.cdc.gov/coronavirus/2019-ncov/testing/index.html>;
<https://covid19.nj.gov/pages/testing>
- e. How to Protect Yourself: <https://www.cdc.gov/coronavirus/2019-ncov/prevent-gettingsick/prevention.html>
- f. What to Do if You Are Sick: <https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/stepswhen-sick.html>

Sincerely,

A handwritten signature in blue ink that reads "Gwendolyn S. Ryan".

Gwendolyn S. Ryan
Superintendent of Schools